

# Location Fact Sheet

PRODUCTION \_\_\_\_\_ NO. \_\_\_\_ DATE \_\_\_\_\_

LOCATION NAME	SCENE NUMBERS	DISTANCE FROM PRODUCTION OFFICE _____ MILES _____ MINUTES		
LOCATION ADDRESS	# PAGES	WEATHER DEPENDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	SECURED <input type="checkbox"/> Contract <input type="checkbox"/> Insurance <input type="checkbox"/> Key <input type="checkbox"/> Copy Filed <input type="checkbox"/> Copy Filed <input type="checkbox"/> Extra Key	
LOCATION PHONE #	<input type="checkbox"/> DAY <input type="checkbox"/> NITE	AVAILABILITY (Times & Days)		
CONTACT NAME(S)	<input type="checkbox"/> INT	# Days Needed	Dates Needed	Dates Secured
	<input type="checkbox"/> EXT	Prep		
		Shoot		
		Wrap		

FACILITIES	LOCATION	PARKING	LOCATION
<input type="checkbox"/> Restrooms		<input type="checkbox"/> Grip Truck	
<input type="checkbox"/> Eating Area		<input type="checkbox"/> Camera Truck	
<input type="checkbox"/> Makeup		<input type="checkbox"/> Campers	
<input type="checkbox"/> Wardrobe		<input type="checkbox"/> Staff Cars	
<input type="checkbox"/> Actor's Area		<input type="checkbox"/> Picture Cars	
<input type="checkbox"/> Secure Storage		<input type="checkbox"/> Generator	
<input type="checkbox"/> Prod. Staff Area		<input type="checkbox"/> Vans	
<input type="checkbox"/> Eqmpt. Staging		<input type="checkbox"/> Food Truck	

DESCRIPTION OF LOCATION	CONNECTIVITY	DETAILS
Size of Access Door	<input type="checkbox"/> Cell Signal	
Ceiling Height	<input type="checkbox"/> Internet Access	
Wall Finishes	<input type="checkbox"/> Speed (UL/DL)	
Ceiling Details	<b>ELECTRICAL DISTRIBUTION</b>	
Floor Details	<input type="checkbox"/> Box Available?	
Natural Light	<input type="checkbox"/> 20amp Circuits?	
Practicals	<input type="checkbox"/> Grounded Outlets?	

SOUND ENVIRONMENT	WRAP PLANS
SPECIAL PROBLEMS & LIMITATIONS	REQUIRED CONSTRUCTION / SET DRESSING